# GO Teams     Cascade Elementary GO TEAMS

# Meeting Minutes

**September 5, 2019**

1. Call to order

\_\_\_Principal Tiffany Momon\_\_ called the Go Team meeting to order on September 5, 2019 at 4:18 pm in the Conference Room at Cascade Elementary. Tiffany Momon asked Kimberly David, Secretary to conduct a roll call and determine if a quorum was present at the meeting (5 voting members present).

1. Roll call

Kimberly David conducted a roll call. The following persons were present: **Mr. Anthony Hargrove**, **Evelyn Hooks** (member), **LaKiesha Copeland** (member), **Kimberly David** (member), **Betty Cowan** (member) and **Tiffany Momon** (Principal, non-voting member). There were 5 voting members and 1 non-voting member. There were at least 5 voting members present therefore there was a quorum.

1. Action Items
2. **Approval of Agenda:** Principal Momon shared the agenda for meeting Mrs. Cowan moved to approve the minutes and Mr. Hargrove seconded the motion. The agenda was reviewed and approved by all 5 voting members
3. **Filling Vacant Positions:**

Principal Momon gave rational for her nominations to fill Go Team seats: The nominations were Dr. Tiffany Proctor (Staff Seat). Dr. Tiffany Proctor has served in several capacities at Cascade Elementary for over 20 years. Ms. Cowan moved to accept Dr. Proctor as a nominee for the swing seat, and it was seconded by Mr. Hargrove. The committee voted 5 to 0 for Dr. Proctor to fill the staff seat for a two-year term.

Mrs. Hewett Senghor (Open Community Seat). Ms. Senghor is the co-founder of the Black Teacher Collaborative which has partnered with Cascade Elementary for the 2019-2020 school year. Ms. Hooks moved to accept Ms. Senghor as a nominee for the swing seat, and it was seconded by Mr. Hargrove. The committee voted 5 to 0 for Ms. Senghor to fill the open community seat.

Principal Momon opened the floor for nominations for the swing seat. The committee did not have any nominees. Principal Momon nominated Maria Williams, Owner of Ashmill Estates, for the swing seat. She has a financial background and her budgeting experience will be an asset to our organization. is willing to make donations to the school. Ms. Cowan moved to accept Maria Williams as a nominee for the swing seat, and it was seconded by Mr. Hargrove. The team voted 5 to 0 for Maria Williams to fill the swing seat for a two-year term.

1. **Approval of Previous Minutes**

Minutes from the March 27, 2019 minutes were posted online for review. Ms. Hooks moved to approve the minutes from the previous meeting and Mr. Hargrove seconded the motion. The Go Team voted to accept the March 27, 2019 as read.

**d.) Election of Officers**

Principal Momon opened the floor for nominations. Mrs. Cowan nominated Kimberly David for Go Team Chairperson. Mrs. David accepted the nomination and was voted to serve as the Go Team Chairperson in a 5 to 0 vote.

Mrs. Cowan nominated Mr. Hargrove to serve as Vice Chairperson. Mr. Hargrove accepted the nomination and the team voted 4 to 1 for Anthony Hargrove to serve as the Vice Chairperson of the Go Team.

Ms. Cowan nominated Ms. Hooks for secretary, however, the nomination was declined due to previous commandments. Mrs. David nominated Dr. Proctor for secretary of the Go Team. The team voted 5 to 0 to serve as the Secretary of the Go Team.

Ms. Cowan nominated Evelyn Hooks to serve as the Cluster Representative and Ms. Hooks accepted the position. The team voted 5 to 0 for Ms. Hooks to serve as the Cluster Representative for the year.

1. **Review and Approve Public Comment Format**

Ms. Hooks moved to accept the below public format as read. The motion was seconded by Ms. Copeland. The team voted 5 to 0 to accept the following format:

* Opportunities for public comment shall be provided at least four times in a school/fiscal year and noted on the meeting agenda.
* Go Team members will not provide responses or engage in direct conversation during meetings.
* Each Go Team may determine a consistent method for receiving public comments and for parents and other citizens to sign up to address the team.
* At least 20 minutes of time to the public to make comments at meetings where public comment is permitted; and
* The public receive at least 2 business days’ notice of the protocol for signing up to speak.

1. Set Go Team Meeting Calendar

The team scheduled the following meetings:

Thursday, October 24, 2019 @ 4:00 PM

Thursday, November 21, 2019 @ 4:00 PM

Thursday, January 30, 2020 @ 4:00 PM

Thursday, February 27, 2020 @ 4:00 PM

Thursday, March 12, 2020 @ 4:00 PM

1. Review, Confirm/Update, and Adopt Go Team Meeting Norms

The team voted to adopt the following Go Team Meeting Norms as follows:

This is a meeting of the Go Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.

* We will be fully present.
* We will follow the agenda as noticed to the public and stay on task.
* We will be respectful of each other at all times.
* We will be open-minded.
* We invite and welcome contributions of every member and listen to each other.
* We will respect all ideas and assume good intentions.
* We will approach differences of opinion with curiosity.

1. Information Items
2. Principal’s Report: Principal Momon reported that Cascade did not reach our projection of 414 students by the 15-day count. There were 393 kids at that time which resulted in a $88, 000 lost. Principal Momon decided not the fill the SST position, therefore she was able to roll those extra funds over to cover the budget decrease. Therefore, Cascade will not lose any staff for the 2019-2020 school year. Currently, the operating budget is about $28, 000 for the school year. Principal Momon also announced that Cascade has a fully functioning PTA meeting. The next meeting is scheduled for Sept. 24, 2019 and the membership fees are $7.
3. New Members will need to attend the Go Team Summit on Saturday, September 28, 2019 at King Middle School.
4. The Mays Cluster Meeting will be held on September 10, 2019 at Young Middle School at 6:00 PM.

Principal Momon made a motion to adjourn the Go Team meeting and Kimberly David seconded the motion. There was a vote of 5 yes and 0 oppositions to adjourn the meeting. The September 5, 2019 Go Team meeting at Cascade Elementary was adjourned at 4:57 PM.

Minutes submitted by: Kimberly David, Go Team Secretary

Minutes approved by: Tiffany Momon, Principal